

**REGIONAL SCHOOL DISTRICT #10  
BUDGET WORKSHOP  
The Learning Center  
26 Lyon Road, Burlington, CT 06013  
Monday, February 29, 2016  
7:00 p.m. – 9:00 p.m.**

AGENDA FOR THE 2016-2017 ESTIMATE OF EXPENSES WORKSHOP

- I. Call to order
- II. Pledge of Allegiance
- III. Communications
  - A. Superintendent's Report
    - 1. Update of the 2016-2017 Estimate of Expenses
- IV. Board of Education Review of the 2016-2017 Estimate of Expenses.

| Anticipated Date | Budget Topic  |
|------------------|---|
| 2/29             | Athletics/K-12 Presentations (LSM, HBMS, LGS/HCS)                           |
|                  | Student Support Services  |
|                  | If time permits, items from 3/7 starting with Curriculum and Instruction    |
| 3/7              | If necessary, hold over items from 2/29                                     |
|                  | Curriculum and Instruction  |
|                  | Technology  |
|                  | Facilities and Maintenance  |
|                  | If time permits, items from 3/14 starting with District Wide Administration |
| 3/14             | If necessary, hold over items from 3/7                                      |
|                  | Operations/Security   |
|                  | New Funds   |
|                  | Final Review  |

**Note to the above review date schedule:**

- Each workshop session is scheduled from 7-9 pm.
  - The amount of discussion time needed to review each of the budget topics may result in
    - items being held over to a later review session and/or
    - moved forward if time permits.
- V. Public Participation - The Region 10 Board of Education welcomes public participation.
- Observers are always welcome

The following guidelines are to assist those who wish to speak during the Public Participation Session:

- A speakers' sign-in list is always available prior to the start of the meeting. Please sign-in if you plan to address the Board of Education.
- Speakers are welcome to offer objective comments and/or suggestions to help improve school operations and programs.
- Expression of personal complaints should be directed to the appropriate Region 10 administrator via an appointment, telephone call, e-mail, or a letter.
- Personnel matters or concerns regarding a student(s) will not be discussed.
- Questions and or comments about pending litigation will not be discussed at Board of Education meetings.
- When the Board Chairman recognizes you to speak...State your name and address for the record.
- Students, please state only your name.

The Board Chair has the discretion to limit comment time. Generally three (3) minutes per speaker is allotted. The Chair may allow additional time.

- Written statements are always welcome and copies are always provided to Board of Education Members.
- Immediate replies to questions and concerns should not be expected, and will be delivered strictly on an as-available basis, at the discretion of the Chair.

VI. Budget workshops will be held on:

|                        |                          |                      |
|------------------------|--------------------------|----------------------|
| Monday, March 7, 2016  | Workshop                 | 7:00 Learning Center |
| Monday, March 14, 2016 | Workshop/Regular Meeting | 7:00 Learning Center |

VII. Adjourn

Board of Education Meeting Minutes are placed on our web page ([www.region10ct.org](http://www.region10ct.org)) within seven (7) work days following the Board of Education Meeting.

The minutes are marked as DRAFT, pending Board of Education approval at the next regularly scheduled meeting.

When participating in or attending a Board of Education meeting or reviewing minutes, please note that the Board of Education uses formats prescribed by Robert's Rules of Order for conducting meetings and publishing minutes.

Robert's Rules state, "Minutes are a record of what was done at a meeting, not a record of what was said." [RONR (11th ed.), p. 468, ll. 16-18] which is the standard for which board minutes strive. For this reason the minutes will typically not reflect the discussion surrounding a motion, only its outcome.

Additionally, Robert's Rules in brief advises "The name and subject of a guest speaker or other program may be given, but no summary of the talk." [RONRIB page 149]

Both books can be found at our local libraries for anyone interested in more information.

RSD10 Chair