

**REGIONAL SCHOOL DISTRICT #10**  
Regular Meeting of the Board of Education  
**Har-Bur Middle School Learning Center**  
**24 Lyon Road, Burlington, CT 06013**

Monday, January 13, 2020

7:00 p.m. - Meeting

AGENDA

- I. Call to order
- II. Pledge of Allegiance
- III. Civic Action Projects
  - A. Reusable Lunch Trays
  - B. Green Cafeteria
- IV. Review of Financial Audit for the Fiscal Year Ending June 30, 2019  
by Mike VanDeventer from Mahoney & Sabol
- V. Communications:
  - A. Superintendent's Report
    1. Superintendent's Entry Update
    2. Lewis S. Mills Track Project Recognition
  - B. Student Representatives' Reports
- VI. Approval of Board of Education Minutes for: (Enclosure 1)
  - Special Meeting, Tuesday, December 3, 2019
  - Regular Meeting, Monday, December 9, 2019
- VII. Consent Agenda:
  - A. Approval of the Financial Reports dated December 2019 (Enclosure 2)
  - B. Personnel Report (Enclosure 3)
- VIII. Public Participation - The Region 10 Board of Education welcomes public participation.
  - Observers are always welcome

The following guidelines are to assist those who wish to speak during the Public Participation Session:

A speakers' sign-in list is always available prior to the start of the meeting. Please sign-in if you plan to address the Board of Education.

- Speakers are welcome to offer objective comments and/or suggestions to help improve school operations and programs.
- Expression of personal complaints should be directed to the appropriate Region 10 administrator via an appointment, telephone call, e-mail, or a letter.
- **Personnel matters or concerns regarding a student(s) will not be discussed.**
- Questions and or comments about pending litigation will not be discussed at Board of Education meetings.
- When the Board Chairman recognizes you to speak...State your name and address for the record.
- Students please state only your name.

The Board Chair has the discretion to limit comment time. Generally three (3) minutes per speaker is allotted. The Chair may allow additional time.

- Written statements are always welcome and copies are always provided to Board of Education Members.
- **Immediate replies to questions and concerns should not be expected, and will be delivered strictly on an as-available basis, at the discretion of the Chair.**

IX. Actions:

- A. Discussion of the 2018/2019 Surplus: (Action Anticipated) S. Laone  
(Enclosure 4)

X. Business:

- A. Board Committee Members Update (Enclosure 5)  
B. Request permission for commercial maple syrup tapping on  
Harwinton Consolidated School property

XI. Board Reports:

- A. Committees:
1. Facilities
  2. Curriculum: Curriculum/Textbook Approval Process (Enclosure 6)
  3. Superintendent's Evaluation
  4. Finance Committee
  5. Technology
  6. CCC Assessment

**B. Liaisons:**

1. CREC
2. HB4 Diversity

**XII. Next Meeting:**

The next regularly scheduled meeting of the Board of Education will be held on Monday, February 10, 2020; 7:00 p.m.; location TBD

**XIII. Adjourn**

Board of Education Meeting Minutes are placed on our web page ([www.region10ct.org](http://www.region10ct.org)) within seven (7) work days following the Board of Education Meeting.

The minutes are marked as DRAFT, pending Board of Education approval at the next regularly scheduled meeting.

When participating in or attending a Board of Education meeting or reviewing minutes, please note that the Board of Education uses formats prescribed by Robert's Rules of Order for conducting meetings and publishing minutes.

Robert's Rules state, "Minutes are a record of what was done at a meeting, not a record of what was said." [RONR (11th ed.), p. 468, ll. 16-18] which is the standard for which board minutes strive. For this reason the minutes will typically not reflect the discussion surrounding a motion, only its outcome.

Additionally, Robert's Rules in brief advises "The name and subject of a guest speaker or other program may be given, but no summary of the talk." [RONRIB page 149]

Both books can be found at our local libraries for anyone interested in more information.

RSD10 Chair