

**Reception 6:15 p.m., Learning Center**

**REGIONAL SCHOOL DISTRICT #10**  
Regular Meeting of the Board of Education  
**The Learning Center**  
**24 Lyon Road, Burlington, CT 06013**  
Monday, September 11, 2017  
7:00 p.m. - Meeting  
AGENDA

- I. Call to order
- II. Pledge of Allegiance
- III. Moment of Silence – Remembering the Victims 9/11
- IV. Special Guests: Region 10 Teacher-of-the-Year, Introduction of New Staff

Brief Recess

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- V. Communications:
  - A. Superintendent's Report
    - 1. Enrollment Update
    - 2. Status of the state budget
    - 3. Tier II Budget Reductions
  - B. Student Representative's Reports
- VI. Approval of Board of Education Minutes for: (Enclosure 1)
  - A. Regular meeting of the Board dated Monday, August 21, 2017
- VII. Consent Agenda:
  - A. Approval of the Financial Reports dated August 2017
  - B. Leaves of Absence:
    - 1. Kathryn Masse, Psychologist, Harwinton Consolidated School, from on or about December 22, 2017 to on or about March 27, 2018
    - 2. Brittany Root, Teacher, Harwinton Consolidated School, from on or about October 10, 2017 to on or about January 12, 2018
    - 3. Amanda Corwin, Reading Consultant, Lake Garda School, from August 24, 2017 for an unknown period of time
  - C. Resignations: n/a
  - D. Retirements: n/a

E. Appointments: n/a

VIII. Public Participation - The Region 10 Board of Education welcomes public participation.

- Observers are always welcome

The following guidelines are to assist those who wish to speak during the Public Participation Session:

A speakers' sign-in list is always available prior to the start of the meeting. Please sign-in if you plan to address the Board of Education.

- Speakers are welcome to offer objective comments and/or suggestions to help improve school operations and programs.
- Expression of personal complaints should be directed to the appropriate Region 10 administrator via an appointment, telephone call, e-mail, or a letter.
- **Personnel matters or concerns regarding a student(s) will not be discussed.**
- Questions and or comments about pending litigation will not be discussed at Board of Education meetings.
- When the Board Chairman recognizes you to speak...State your name and address for the record.
- Students please state only your name.

The Board Chair has the discretion to limit comment time. Generally three (3) minutes per speaker is allotted. The Chair may allow additional time.

- Written statements are always welcome and copies are always provided to Board of Education Members.
- **Immediate replies to questions and concerns should not be expected, and will be delivered strictly on an as-available basis, at the discretion of the Chair.**

IX. Actions:

- A. Motion, that the Superintendent and Director of Finance and Operations be authorized to take actions outlined as Tier II, if a) no state budget has been enacted into law by October 1, 2017 or b) a state budget enacted into law includes a reduction in education aid to the Towns of Burlington and Harwinton in excess of \$500,000 compared to the Board of Education's adopted 2017-18 budget. The total amount of actions taken in Tier I and Tier II combined will not exceed the projected shortfall in state education aid.

X. Business:

- A. Teacher Leadership Council Monthly Update  
B. Advanced Placement Presentation, Lewis S. Mills High School

- C. Policy 6145.5 Organizations/Associations/Clubs (First review, no action anticipated) A. Beitman (Enclosure 2)
- D. Superintendent's Goals (First review, no action anticipated) A. Beitman

- XI. Committee Reports:
- A. Facilities
  - B. Curriculum
  - C. Superintendent's Evaluation
  - D. Finance Committee
  - E. CREC
  - F. Technology
  - G. Ad hoc Athletic Conference Committee

XII. Next Meeting:  
 The next regularly scheduled meeting of the Board of Education will be held on Monday, October 2, 2017, 7:00 p.m., Har-Bur Middle School Learning Center

XIII. Adjourn

Items for Future Board of Education Agendas	Anticipated Agenda
Policy 5153 Transgender Students	October 2017
Concussion update	October 2017
CABE Membership	January/February 2018

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RSD10 Chair

**REGIONAL SCHOOL DISTRICT #10**  
Regular Meeting of the Board of Education  
**The Learning Center**  
**24 Lyon Road, Burlington, CT 06013**  
Monday, August 21, 2017

**UNOFFICIAL MINUTES**

**Board Members Present:**

Phillip Penn, Chairman  
Thomas Fausel, Vice Chairman  
John Vecchitto  
Susan Baccaro  
Corey Rewenko  
Brooke Joiner  
Bruce Guillemette  
Eleanor Parente

**Absent:**

Paul Omichinski  
John Goodno

**Also Present:**

Alan Beitman, Superintendent  
Susan Laone, Director of Finance and Operations  
David Fortin, Director of Facilities  
Cheri Burke, Director of Student Learning  
Student Representative, Savanna Arcuri  
Student Representative, Sam Dorman  
Patricia George, Recording Secretary

- I. Call to order  
The Board Chairman, Phillip Penn, called to order the regular meeting of the Board of Education at 7:00 p.m.
  
- II. Pledge of Allegiance  
Mr. Penn led the pledge of allegiance
  
- III. Communications:
  - A. Superintendent's Report
    - 1. Estimate of Expenses/State Update  
Governor Malloy has indicated that if there is no state budget by October 1<sup>st</sup>, 85 school districts will lose all of their ECS funding.

The impact to Region 10 will be in excess of 7 million dollars, which represents 20% of the district's operating expense.

The Board has directed the Superintendent to move \$500,000 from various accounts to the contingency account as a precaution to ensure the operation of the school district. Currently, a number of non-teaching positions remain open, which will not be filled until it is very clear what the state ECS funding will be.

Superintendent Beitman noted that the state's five billion dollar deficit will not be solved in one year; he forecasts the state will be in the same debacle the next 3 to 5 years.

September 11<sup>th</sup> is the week that the legislature indicated they would be prepared to vote on a budget. Absent a budget by the second or third week of September, Superintendent Beitman will ask the Board to schedule a special meeting to begin the process of looking at layoffs in the ranks of 30 to 40 staff members, at best.

Board chair, Phillip Penn, felt it is unlikely that the district will be cut the entire 7.4 million stating that it is clearly a scare tactic on the part of the governor to force the legislature to act. He did express, however, that the district will most likely lose a pretty substantial portion of those funds and in preparation, the district has designed a three tiered approach to cuts.

## 2. Staffing Update

All teachers have been hired including those teachers who received non-renewal notices due to lack of tenure. Eight positions remain unfilled, all of which do not directly impact instruction. New teacher orientation is scheduled for August 22<sup>nd</sup> with all certified staff returning on the 24<sup>th</sup>.

## 3. Enrollment Update

With the registration process still occurring, enrollment numbers remain flat in comparison to the previous year. The September board meeting should reflect a more accurate depiction.

## 4. Summer Projects Update

In anticipation of the budget woes, a number of summer work projects, including paving work at Harwinton Consolidated School, have been put on hold. Conversely, David Fortin, the Director of Facilities, offered a brief synopsis of work that was completed at each of the district's facilities over the summer.

- B. Student Representative Report  
Sam Dorman, a junior at Lewis Mills High School, was introduced as the new student representative to the Board, while Savanna Arcuri is starting her second year.

They reported that their fellow classmates were relishing their summer respite and procrastinating on summer school work. Students are currently participating in sports practices and clubs were holding their preliminary meetings.

- IV. Approval of the Board of Education Minutes for:  
A. Regular Meeting dated Monday, June 12, 2017  
B. Special Meeting dated Tuesday, June 20, 2017  
C. Special Meeting dated Monday, June 26, 2017  
D. Special Meeting dated Tuesday, August 1, 2017

A motion was made by Corey Rewenko and seconded by Bruce Guillemette to accept/approve the minutes as presented; all in favor; none opposed; motion carried unanimously.

- V. Consent Agenda:  
A motion was made by Eleanor Parente and seconded by John Vecchitto to accept/approve the consent agenda as presented. Items exhibited included:

- A. Financial reports dated June and July 2017
- B. Notice of resignation from Jennine Lupo
- C. Notice of resignation from Rachel Schleker
- D. Appointment of JoelPatrick Leger, Social Studies Coordinator
- E. Appointment of Leslie Hubbard, Guidance Counselor
- F. Appointment of Sharon Yanosik, Social Studies Teacher
- G. Appointment of Elizabeth Hall, Grade 8 Math Teacher
- H. Appointment of Steven Yantz, Music Teacher
- I. Appointment of Caroline Luke, Art Teacher
- J. Appointment of Veena Raghuvier, Social Worker
- K. Appointment of Andrew Skinner, one-year Music Teacher
- L. Appointment of Andrew Pegg, Science Teacher
- M. Appointment of Renee Case, Speech and Language Pathologist

For the record there were no leaves of absence or retirements.

All in favor; none opposed; motion carried unanimously.

VI. Public Participation

**Wash Winn**

Spoke to issues regarding the budget

**Robin Manuele**

Spoke to issues regarding the budget

**Peter Thierry**

Chairman of the Board of finance - Harwinton

Spoke to issues regarding the budget

The Board Chair urged those in attendance to contact their legislators to express their concerns over the cuts in state aid to Burlington and Harwinton.

VII. Actions:

A. Proposed Middle School Conference Schedule Change

A second review yielded a motion made by Eleanor Parente and seconded by Corey Rewenko to accept/approve the proposed middle school conference schedule change as presented; all in favor; none opposed; motion carried unanimously.

B. Policy 5141.5/4141 Wellness

A second review yielded a motion made by Susan Baccaro and seconded by Eleanor Parente to accept/approve the proposed changes to policy 5141.5/4141 Wellness as presented; all in favor; none opposed; motion carried unanimously.

C. Policy 2141.5A/4141A Wellness Administrative Regulations

Presented as an informational piece only.

VIII. Business:

A. Teacher Leadership Council Monthly Update

Stacey Begert indicated that new co-chair Darren Murphy will be working with her. Members of the committee met jointly with administrators and coordinators for a professional development day on the subject of leadership and team building and how to implement successful change in a complex system. The committee will also meet with new teachers during their orientation on Tuesday, August 24<sup>th</sup>.

- IX. Committees:
- A. Facilities: no report
  - B. Curriculum: no report
  - C. Superintendent's Evaluation: Evaluation process has been completed over summer. Currently working on new goals with hopes of having them presented at the September 11<sup>th</sup> Board meeting
  - D. Finance Committee: Items from the August meeting were addressed as part of the Superintendent's update.
  - E. CREC: Museum School ribbon cutting was held this week; having cash flow problems, as well.
  - F. Technology: Will be meeting in September - planning to have a presentation to the Board on the 3 to 5 year plan.
  - G. Ad hoc Athletic Conference Committee (formerly known as Connecticut Conference Committee): Principal Rau indicated that discussions will begin with the Berkshire League principals the second week of September.

- X. Next Meeting:
- A reception to welcome newly appointed certified staff members and Region 10's Teacher-of-the-Year will be held on Monday, September 11, 2017 beginning at 6:15 p.m. in the Learning Center. The regularly scheduled meeting will follow at 7:00 p.m.

- XI. Adjourn
- A motion was made by Bruce Guillemette and seconded by Susan Baccaro to adjourn the meeting at 8:07 p.m.; all in favor; none opposed; motion carried unanimously.

Respectfully submitted,

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John Vecchitto, Secretary

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Date

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RSD10 Chair

**REGIONAL SCHOOL DISTRICT #10**

6145.5

Instruction**Organizations/Associations/Clubs**Philosophy

The Board of Education believes that students will benefit from opportunities to organize and participate in clubs and organizations sponsored by the school district. These activities give students new or expanded skills and experiences, including but not limited to group dynamics, civic participation and life-long avocational activities. It is also recognized that a well-organized and expansive program promotes a positive sense of accomplishment among students and improves the overall climate in the schools.

The Superintendent shall develop general guidelines and processes for in-school student organizations. Such organizations and clubs will operate within the framework of the law, board policy, administrative rules and the parameters of the learning program.

As interest in new organizations and clubs develops, groups will be asked to follow an established approval process for the adoption of new groups. This process will consider the feasibility of the petitioned activity based on student interest, impact on existing programs in school and community and the budget implications of the new activity.

District participation in interscholastic organizations and clubs shall be subject to approval by the Board of Education. This shall include approval of membership in any leagues, associations, and conferences.

This policy applies to in-school organizations only. It is not intended to restrict the organization of students into groups which function apart from the school. However, students who engage in conduct off school grounds that constitutes a disciplinary offense under Board policy and/or state or federal law may be subject to disciplinary action.

Student Government

In order to encourage student participation in the various activities of school life and to provide opportunity for training in democratic processes, the elementary and secondary schools shall maintain and operate student councils.

The student council shall assist in improving the general welfare of all students and shall give students the opportunity to participate in the orderly workings of the democratic process.

Instruction

**Organizations/Associations/Clubs (cont.)**

Members of the student council shall be elected democratically by the student body of each school in accordance with administrative regulations. The rights and responsibilities of the council shall be clearly set forth in the administrative regulations. Faculty advisors for the student council will be appointed by the administration.

The student council shall not have authority to make policies for the district or regulations for the school. The student council shall have no authority to discipline students, including members of the council, other than to censure a member of the council pursuant to Robert's Rules of Order. However, a council may make recommendations to the administration on any topic of student concern.

**Cooperative Athletic Teams**

***Participation in cooperative athletic teams with other schools in the same geographical area may be approved by the Board following consideration of the impact on the following:***

- 1. Facility and field availability***
- 2. Supervision and school personnel***
- 3. CLAC requirements***
- 4. Title IX compliance***
- 5. Budget (cost to establish and maintain the program, liability insurance, etc.)***
- 6. Other factors relevant to the Board at the time of application***

***The review process for cooperative athletic teams need not follow the same process or timeline required for the adoption of new school sports teams and must demonstrate evidence-based need.***

***The entire Board must be provided adequate time to thoroughly review all coop proposals.***

**Non-School Organizations:**

All organizations not specifically authorized and organized by the school are considered to be non-school organizations and outside the responsibility of school authorities. The school district does not supervise such organizations or their activities, and makes no warranties or representations regarding their safety and/or appropriateness. However, as discussed above, students who engage in conduct off school grounds that constitutes a disciplinary offense under Board policy and/or state or federal law may be subject to disciplinary action.

All student activities conducted on school property, at school-sponsored activities or as a carry-over into the school day are subject to the rules and regulations of the schools and the policies of the Board of Education, including but not limited to the policies and regulations regarding student discipline and adult supervision of students.

Activities which are contrary to the best interests of the school and reflect on the reputation of the school are forbidden, including:

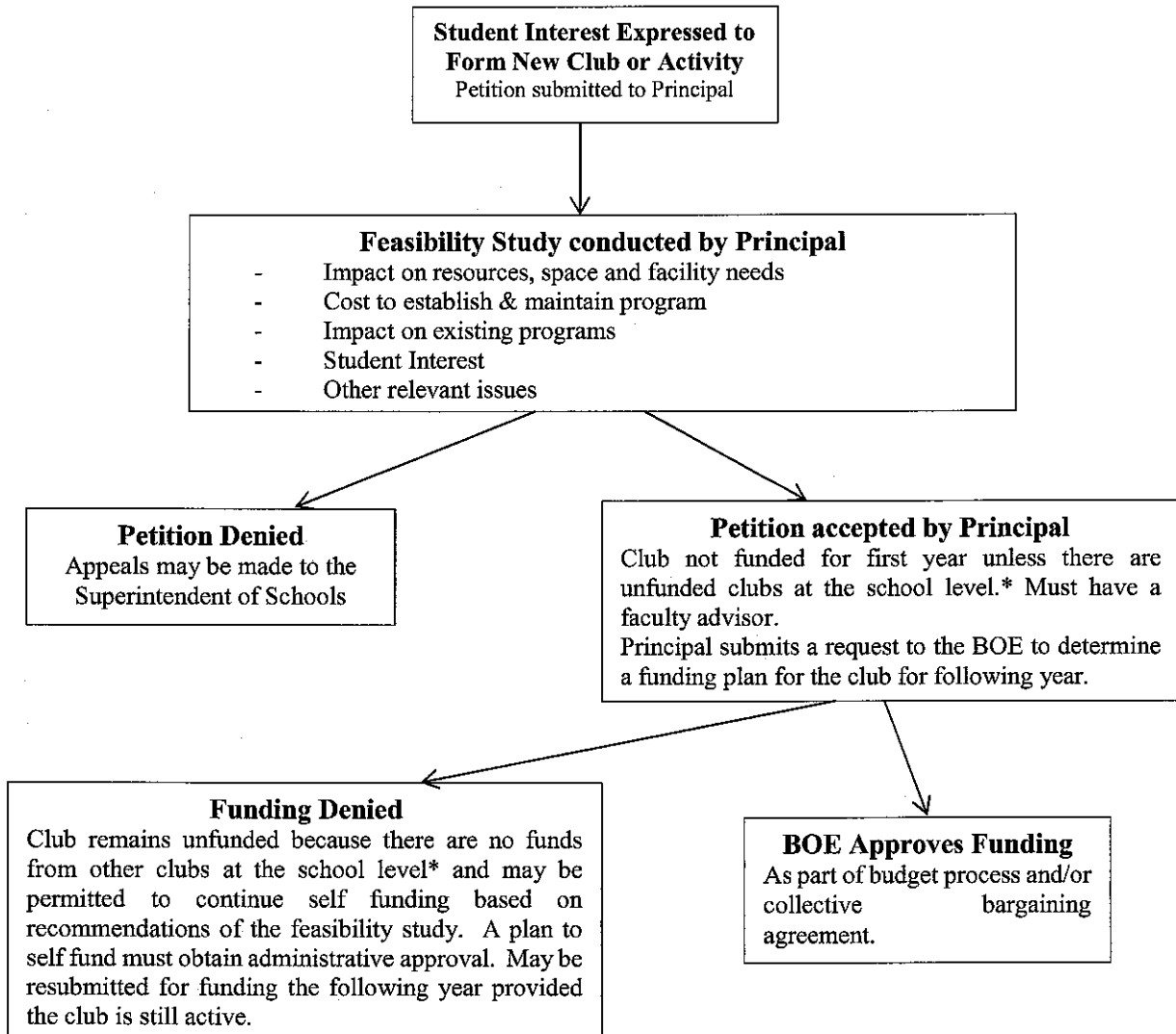
1. initiation and hazing on the school grounds or at school-sponsored events.
2. indulging in group functions that violate federal, state or city laws or county ordinances.

Policy adopted: September 17, 1990

Policy revised: November 13, 2006

Policy reviewed: July 1, 2009

## REVIEW PROCESS FOR ADOPTION OF CLUBS/ACTIVITIES OR NEW SPORTS TEAMS



- \*1. The pre-set allotment budget for each school cannot be reduced.
2. New ATA club/activities to be added and a stipend paid in year one as long as the pre-set budget cap is not exceeded.
3. New ATA club/activities that are approved for 2014/2015 school year will be paid on a pro-rated basis as long as the pre-set cap is not exceeded.
4. No ATA club/activities would be paid retroactive if this policy change is approved.
5. If a "new" ATA is created from an old "ATA", the "old" ATA will be removed from the list of eligible ATA club/activities.
6. Should the dollar amount for stipends exceed the pre-set budget, the principal, the staff member, READ 10 President, Director of Student Learning, and Director of Finance and Operations will establish a priority for approval.

Approved: November 13, 2006

Reviewed: July 1, 2009

Revised: January 20, 2015

# REVIEW PROCESS FOR ADOPTION OF NEW SPORTS TEAMS

## Student Interest Expressed to Form New Sports Team

Petition submitted to Principal

### Feasibility Study conducted by principal & Athletic Director

- student interest
- impact on school. Resources, space and facility needs
- cost to establish & maintain program
- impact on existing programs
- Title IX compliance
- Feeder programs
- Opponent availability
- CIAC sponsorship
- Impact on town & relationship with Parks & Recreation Departments

### Principal/AD Deny Petition

May petition to exist as a club/activity  
Petition may be resubmitted the following year  
Appeals may be made to the superintendent of Schools  
Consideration of other options  
(Co-ops, etc.)

### Petition Initially Accepted

Principal submits petition with documentation to Superintendent

### Superintendent Reviews Petition & Documentation

### Superintendent Denies Petition

May petition to exist as a club/activity  
Petition may be resubmitted the following year.

### Superintendent Accepts Petition

Superintendent submits plan in budget process to the BOE to adopt and equitably fund.

### BOE Reviews & Accepts Plan

As part of next year's budget  
Year 1: Club Sport – unfunded by BOE followed by reevaluation of program by Principal & Athletic Director/BOE

### Petition and Funding Denied by BOE

May petition to exist as a club/activity  
Petition may be resubmitted the following year.

### Petition Accepted/Funding Denied by BOE

Unfunded Varsity Sport status may be granted

### Petition Accepted/Funding Granted

Funded Varsity sport Status  
The normal transition would be:  
Year 2: NV Season  
Year 3: Varsity Season  
Note: at the conclusion of each season, a presentation is made to the BOE updating the status of teams

### Unfunded Status Not Granted

May petition to exist as a Club/Activity

### Unfunded Varsity Sport Status Granted

Decision based on recommendations from the feasibility study. May continue to compete as a club or self fund to continue transition to varsity sport status. A plan to self fund must obtain administrative approval. Moved under Athletic Department. Must comply with Athletic Department rules and procedures.