

**REGIONAL SCHOOL DISTRICT 10**  
**Regular Meeting of the Board of Education**  
**Har-Bur Middle School Learning Center**  
**24 Lyon Road, Burlington, CT 06013**

Monday, May 8, 2017

7:00 p.m. - Meeting

**AGENDA**

- I. Call to order
- II. Pledge of Allegiance
- III. Communications:
  - A. Student Representatives' Reports: Savanna Arcuri and Brian Drisdelle
  - B. Superintendent's Report
    1. Kindergarten Enrollment for 2017/2018
    2. End-of-Year Activities
    3. State Budget Update
- IV. Approval of the Board of Education Minutes for: (Enclosure 1)
  - A. Regular Meeting dated Monday, February 13, 2017
  - B. Regular Meeting dated Monday, April 3, 2017
  - C. District Meeting - Public Hearing dated Monday, April 17, 2017
  - D. Annual Meeting dated Monday, May 1, 2017
- V. Consent Agenda:
  - A. Approval of the Financial Reports for April 2017 (Enclosure 2)
  - B. Leaves of Absence:
    1. Alicia Rigdon, one year leave, 2017/2018 school year
    2. Alexandra Johnston, Library Media Specialist, Har-Bur Middle School, from on or about September 15, 2017 to December 14, 2017
    3. Alexandra Johnston, Library Media Specialist, Har-Bur Middle School, extended maternity leave from December 14, 2017 to January 22, 2018
  - C. Resignations: n/a
  - D. Retirements:
    1. Sharon Haworth, Kindergarten Teacher, Harwinton Consolidated School, at the conclusion of the 2016/2017 school year
  - E. Appointments: n/a
- VI. Public Participation - The Region 10 Board of Education welcomes public participation.
  - Observers are always welcome

The following guidelines are to assist those who wish to speak during the Public Participation Session:

A speaker's sign-in list is always available prior to the start of the meeting. Please sign-in if you plan to address the Board of Education.

- Speakers are welcome to offer objective comments and/or suggestions to help improve school operations and programs.
- Expression of personal complaints should be directed to the appropriate Region 10 administrator via an appointment, telephone call, e-mail, or a letter.
- Personnel matters or concerns regarding a student(s) will not be discussed.
- Questions and or comments about pending litigation will not be discussed at Board of Education meetings.
- When the Board Chairman recognizes you to speak...State your name and address for the record.
- Students please state only your name.

The Board Chair has the discretion to limit comment time. Generally, three (3) minutes per speaker is allotted. The Chair may allow additional time.

- Written statements are always welcome and copies are always provided to Board of Education Members.
- Immediate replies to questions and concerns should not be expected, and will be delivered strictly on an as-available basis, at the discretion of the Chair.

VII. Actions:

- A. Potential move from Berkshire League to the Central Connecticut Conference (Action Anticipated): J. Vecchitto (Chair, Ad hoc committee)
- B. Proposed Field Trip - FBLA National Conference 2017 (Prior Successful Fieldtrip) (Action Anticipated) A. Atwood (Enclosure 3)
- C. Proposed Field Trip to France (Second Review, Action Anticipated) J. Tenney (Enclosure 4)
- D. Healthy Food Certification (Action Anticipated) M. Dreher

**Consideration 1- Healthy Food Option**

Pursuant to Section 10-215f of the C.G.S., the Region 10 Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education will comply with the Connecticut Nutrition Standards during the period of July 1, 2017, through June 30, 2018. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

**Consideration 2 – Exemption for Food Items:**

The Region 10 Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

VIII. Business:

- A. Teacher Leadership Monthly Update
- B. Food Services Update: M. Dreher
- C. Stratostar/STEM Update: C. Burke
- D. Connecticut Association of Boards of Education (CABE): J. Vecchitto

IX. Committee Reports:

- A. Facilities
- B. Curriculum
- C. Superintendent’s Evaluation
- D. Finance Committee
- E. CREC
- F. Technology
- G. Ad hoc Central Connecticut Conference Committee (CCC)

X. Next Meetings:

Regular Meeting dated Monday, June 12, 2017

XI. Adjourn

Items for Future Board of Education Agendas	Anticipated Agenda
Policy 5113.1 Non-Resident Twelfth Grade Student Attendance	June 2017
Nepotism Policy	August 2017
Co-op Sports Policy	August 2017
Policy 5153 Transgender Students	August 2017
Concussion Update	August 2017

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RSD10 Chair

**REGIONAL SCHOOL DISTRICT #10**  
Regular Meeting of the Board of Education  
**Lewis S. Mills High School Auditorium**  
**26 LYON ROAD, BURLINGTON, CT 06013**  
Monday, February 13, 2017  
7:00 p.m.

**UNOFFICIAL MINUTES**

**Board Members Present:**

Phillip Penn, Chairman  
Thomas Fausel  
Bruce Guillemette  
Eleanor Parente  
Corey Rewenko  
John Vecchitto  
Paul Omichinski  
Brooke Joiner  
Susan Baccaro  
John Goodno

**Absent:** n/a

**Also Present:**

Alan Beitman, Superintendent  
Susan Laone, Director of Finance and Operations  
Cheri Burke, Director of Student Learning  
Savanna Arcuri, Student Representative  
Brian Drisdelle, Student Representative  
Patricia George, Recording Secretary

**I. Call to Order:**

Board Chairman Phillip Penn called to order the regular meeting of the Board of Education at 7:05 p.m.

**II. Pledge of Allegiance:**

Mr. Penn led the pledge of allegiance

**III. Communications:**

**A. Student Representatives' Reports:**

Student representatives, Savanna Arcuri and Brian Drisdelle provided reports regarding current events at the high school including the culmination of mid-term exams and current athletic standings. It was also noted that the Math team had placed second in a recent competition and the National Honor Society commenced a pen pal program with the second graders at Lake Garda School. The senior class has begun the voting process for superlatives and SAT practice tests are underway.

**B. Superintendent's Report:**

**1. Presentation of the 2017/2018 Estimate of Expenses**

Superintendent Beitman's initial presentation addressed the mid-year budget cuts made by state officials that have resulted in over \$436,189 of direct, post referendum reductions to the educational services provided by Region 10.

The 2017/2018 Estimate of Expenses is built on the foundation of predictability, common sense and careful management of the district's resources and continues to address critical themes. Once again, it was developed using a zero based budget process tied to student needs.

The Board of Education's recommended base Estimate of Expenses for the 2017/2018 school year is \$39,710,534, a \$738,255 or 1.89% increase over last year's approved Estimate of Expenses of which 1.16% is a direct result of special education costs (excluding salaries) or 1.44% (including salaries). The dollar amount does not include any Board of Education approved "new funds".

The estimated town shares of the recommended increases were noted as \$489,228 or a 1.25% increase for Burlington and \$249,027 or a .64% increase for Harwinton.

Region 10 continues to move forward knowing that the students will emerge as the next generation of outstanding citizens to lead its two communities, the region, the state, and the country.

**A brief recess was called at 7:57 p.m.**

**Returned to Public Session 8:02 p.m.**

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**IV. Approval of the Board of Education Minutes:**

The following minutes were presented for approval:

- A. Regular Meeting dated December 12, 2016 (to include missing items III and IV from January Board packet)
- B. Special meeting dated January 4, 2017
- C. Regular meeting dated January 9, 2017
- D. Board workshop dated January 28, 2017

A motion was made by Bruce Guillemette and seconded by Susan Baccaro to accept/approve the minutes as presented; all in favor; none opposed; motion carried unanimously.

**V. Consent Agenda:**

A motion was made by Corey Rewenko and seconded by John Vecchitto to accept/approve the consent agenda items as presented. Items exhibited were:

- Financial Reports dated January 2017
- Leaves of Absence requested by Julia McKenna and Emily Doty
- Retirement notification submitted by Lynn Nanni, Art Teacher, Har-Bur Middle School, effective with the conclusion of the 2016/2017 school year
- Appointment of Jenny Dallis, 6 Math teacher, Lewis S. Mills High School, effective January 23, 2017

All in favor; none opposed; motion carried unanimously.

**VI. Public Participation:**

Shane Reichler  
Burlington, CT

Advocated for his daughter to attend Wamago High School

Melissa Haras  
Burlington, CT

Currently has one son attending Wamago; advocated for a second to attend Wamago

Brendan Haras  
Burlington, CT

Spoke to the opportunities afforded him while attending Wamago High School

Nathan Haras  
Burlington, CT

Would like to be extended the opportunity to attend Wamago High School

Dylan Boucher  
Harwinton, CT

Spoke to the opportunities afforded him at Wamago High School

Stacy Foote  
Harwinton, CT

Advocated for her child to attend Wamago High School

**VII. Actions:**

A motion was made by Paul Omichinski and seconded by John Vecchitto to accept/approve the action items as presented. Action items exhibited:

**A. 2018/2019 Region 10 School Calendar**

The 2018/2019 calendar initially presented to the Board at their January meeting and tabled until the February meeting (noted as Enclosure 3A Original) had been questioned by a Board member with regards to the timing of the April vacation. The vacation was scheduled from April 8th through April 12th with Good Friday celebrated the following week, or the 19<sup>th</sup>. It was suggested to move the April vacation ahead one week to the week of the 15<sup>th</sup> to encompass Good Friday, thus offering a more preferred academic schedule (noted as Enclosure 3 B Revision).

A motion was made by Eleanor Parente and seconded by Bruce Guillemette to accept/approve the revised calendar noted as Enclosure 3 B-Revision as the district's 2018/2019 school year calendar; all in favor; none opposed; motion carried unanimously.

**B. New course approvals**

Tabled from the January 9, 2017 meeting, Ms. Burke, the Director of Student Learning, along with Dr. Tenney, the World Language Coordinator, engaged in further dialogue with various groups of students to explore the ECE course offerings in more depth as directed by the Board.

It was the consensus that the ECE offerings were still viable options and should be brought back to the Board for approval. The courses under further examination were Spanish 3178, UCONN French 3250, Advanced Topics in French, and Chinese 4.

A motion was made by Paul Omichinski and seconded by John Vecchitto to accept/approve the four ECE courses as presented; all in favor; none opposed; motion carried unanimously.

**C. Spain Exchange  
Second review**

A motion was made by Corey Rewenko and seconded by John Vecchitto to accept/approve the Spain Exchange Program as presented; all in favor; none opposed; motion carried unanimously.

**D. Recommendation of the use of the 2015/2016 surplus**

A motion was made by Paul Omichinski and seconded by Susan Baccaro to direct the Superintendent of Schools to provide a refund of the fiscal year 2015/2016 operating surplus of \$57,989 and \$34,473 to the towns of Burlington and Harwinton respectively, to offset the cuts made to the ECS in fiscal year 2016/2017. The remaining surplus of \$239,543 to the towns of Burlington and Harwinton in the amount of \$158,741 and



\$80,802 respectively, to offset the fiscal year 2017/2018 budget. Such refunds will be reflected as credits against the last town payment in fiscal year 2016/2017 and the overall town payments in the fiscal year 2017/2018; all in favor; none opposed; motion carried unanimously.

## **VIII. Business:**

### **A. Teacher Leadership Monthly Update**

Mr. Dennis Fowler, a social studies teacher at Lewis Mills, was on hand as a representative of the Teacher Leadership Council (TLC). Mr. Fowler told the Board that the staff experienced a very positive first half of the year under a new administrative team, Principal Christopher Rau and Assistant Principal Katherine Blore, who have been more than helpful. They meet monthly to discuss ideas on how to build positive morale within the faculty.

On Tuesday, February 14<sup>th</sup>, TLC will host their first faculty forum to give teachers and staff members the opportunity to have their voices heard.

Concluding his report, Mr. Fowler relayed a message from the committee, which was the consideration of early release on the dates of parent teacher conferences. This small change would give teachers more time to prepare reports, grades, and comments for parents that they will see on those evenings.

## **IX. Standing Board Committee Reports**

- A. Facilities: Anticipating a meeting within the next couple of the weeks to review some of the items that will be topics of discussion for the budget.
- B. Curriculum: Meeting scheduled for next month
- C. Superintendent's Evaluation: Met earlier today; planned for the next agenda.
- D. Finance Committee: A meeting was held prior to the Board's retreat to discuss a number of items that were pressing for the budget and also the potential return of the surplus as discussed tonight.
- E. CREC: Provided a recap of the CREC legislative breakfast where they pushed a very strong agenda for some changes in underfunded mandates. The Budget Finance Audit Committee, of which Mr. Vecchitto is a member, challenged the money going into two new schools totaling approximately \$100,000,000, but lost that argument due to Sheff vs. O'Neill.
- F. Technology: The committee met on February 6<sup>th</sup> where Ms. Cheri Burke and Mr. Leigh Pont provided a progress report as to where the district is presently. A help desk and ticket system is currently in flight. Ms. Burke and Mr. Pont were asked to develop a multi-year plan to divide into domains in order to establish goals and measures of progress.
- G. Ad hoc Central Connecticut Conference (CCC) Several meetings were held so far with one scheduled for this Thursday, February 16<sup>th</sup>. Any input by the Board should be provided to Mr. Vecchitto as quickly as possible.

**X. Upcoming Meetings**

Mr. Penn reminded Board members of future meetings.

- Budget Workshop, Monday, February 27, 2017
- Regular Meeting/Budget Workshop, Monday, March 13, 2017
- Budget Workshop, Monday, March 27, 2017
- Public Hearing, Monday, April 17, 2017
- Annual Meeting, Monday, May 1, 2017

**XI. Adjourn:**

A motion was made by Bruce Guillemette and seconded by Paul Omichinski to adjourn the regular meeting of the Board of Education at 8:43p.m.; all in favor; none opposed; motion carried unanimously.

Respectfully submitted,

\_\_\_\_\_  
John Vecchitto, Secretary

\_\_\_\_\_  
Date

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RSD10 Chair

**REGIONAL SCHOOL DISTRICT #10**  
Regular Meeting of the Board of Education  
**The Learning Center**  
**26 LYON ROAD, BURLINGTON, CT 06013**  
Monday, April 3, 2017  
7:00 p.m.

**UNOFFICIAL MINUTES**

**Board Members Present:**

Phillip Penn, Chairman  
Thomas Fausel, Vice Chairman  
Corey Rewenko  
John Vecchitto  
Paul Omichinski  
Susan Baccaro  
Bruce Guillemette  
Brooke Joiner  
John Goodno \*(arrived 7:10 p.m.)

**Absent:**

Eleanor Parente  
Student Representative, Savanna Arcuri

**Also Present:**

Alan Beitman, Superintendent  
Susan Laone, Director of Finance and Operations  
Cheri Burke, Director of Student Learning  
Brian Drisdelle, Student Representative  
Patricia George, Recording Secretary

- I. Call to Order:  
Board Chairman, Phillip Penn called to order the regular meeting of the Board of Education at 7:00 p.m.
- II. Pledge of Allegiance:  
Mr. Penn led the pledge.
- III. Communications:
  - A. Student Representatives' Reports: (Brian Drisdelle)  
Student Representative, Brian Drisdelle reported that students were feeling hyped up with the tease of warmer weather and were also preparing for the on slot of SAT and CAPT testing. On the lighter side, a pep rally with an administration versus student dodge ball game was had, as well as students participating in Spirit Week. Science Olympiad and Math Team competitions were held and noted as being in good standing.

**B. Superintendent's Report:**

**1. Update of the 2017/2018 Estimate of Expenses**

Superintendent Beitman began his commentary by stating that there were no changes in the Estimate of Expenses.

He apprised the Board that kindergarten enrollment numbers continue to climb at both elementary schools translating to the possibility of having to add one, perhaps two, kindergarten teachers back into the Estimate of Expenses by the April 17<sup>th</sup> meeting. If not then, perhaps over the summer. The April 17<sup>th</sup> meeting, which will be held in the Lewis Mills Auditorium, has two parts; the first meeting is the public hearing and the second identifies a budget to send to referendum.

The graduation date has been set for June 21<sup>st</sup> at the Warner Theater in Torrington and the last day of school will be June 20<sup>th</sup>.

**IV. Approval of the Board of Education Minutes:**

- a. Special Meeting/Expulsion Hearing dated Wednesday, March 8, 2017
- b. Regular Meeting/Budget Workshop dated Monday, March 13 2017

A motion was made by Bruce Guillemette and seconded by John Vecchitto to accept/approve the minutes as presented; all in favor; none opposed; motion carried unanimously.

**V. Consent Agenda:**

A motion was made by Corey Rewenko and seconded by Susan Baccaro to accept/approve the Consent Agenda as presented. Items exhibited were:

- Leave of Absence for Rebecca Kennedy, Assistant Principal, Harwinton Consolidated School, effective March 23, 2017;
- Leave of Absence for Julia McKenna, Kindergarten Teacher, Harwinton Consolidated School, on or about May 29, 2017;
- Leave of Absence for Kristen Rubin, English Teacher, Lewis S. Mills High School, on or about May 15, 2017.

For the record, there were no resignations, retirements, or appointments.

All in favor; none opposed; motion carried unanimously.

**VI. Public Participation:**

Melissa Haras

Ms. Haras addressed the Board advocating for more students to attend Wamogo. She has been in contact with multiple people at the state level regarding Equal Access and no one has an answer. She questioned the legality.

\*(John Goodno arrived 7:10)

VII. Actions:

A. Proposal for Grade Eight fieldtrip to Quebec & Montreal, Canada:  
This field trip has been offered successfully to students for several years. A motion was made by Corey Rewenko and seconded by Bruce Guillemette to accept/approve the Quebec & Montreal fieldtrip; all in favor; none opposed; motion carried unanimously.

B. Appointment of Auditor:  
Director of Finance and Operations, Susan Laone, recommended to the Board another year with the firm of Mahoney Sabol & Co, LLP indicating that they not only provide auditing services, but continue to challenge her and her staff.

A motion was made by Susan Baccaro and seconded by Bruce Guillemette to accept/approve Mahoney Sabol & Co, LLP for the 2016/2017 audit; all in favor; none opposed; motion carried unanimously.

C. Approval of the extension of the bus contract:  
Prior to this evening's meeting, the Finance subcommittee met to review a potential extension of the bus contract for up to five years with an option to go to market in the fourth year. It was the recommendation of the Finance committee to move forward with the adoption of the extension.

A motion was made by Thomas Fausel and seconded by Paul Omichinski to accept/approve the extension of the bus contract; all in favor; none opposed; motion carried unanimously.

VIII. Business:

A. Teacher Leadership Monthly Update:  
Ms. Cheri Burke, the Director of Student Learning, introduced two teacher representatives from the Teacher Leadership Council, Alecia Bohan and David Sawicki, who shared what they have been doing at Har-Bur Middle School.

Mr. Sawicki stated that there was always a leadership meeting at the building level, but it is more teacher-centered now with Mr. Smith, the principal, turning over the reins. Overall, there has been a smoother transition in getting their voice out. He noted that the Har-Bur administration has been very supportive.

B. France Fieldtrip Proposal: Dr. Jodiann Tenney

The proposed trip to France would provide students with an authentic experience and an opportunity to visit with their Pen Pal School. The

itinerary was provided in the Board packet, along with other pertinent information.

Mr. Penn expressed his concerns about world climate and acts of terrorism, specifically Paris, and inquired whether the trip was structured in a way that if it had to be canceled, the money outlaid by the students and/or parents would be protected and if she had looked into trip insurance.

As an added security measure, Board member, Bruce Guillemette asked if there would be any contact with the American Embassy in Paris advising them of our presence in the country.

IX. Standing Board Committee Reports

A. Facilities: Paul Omichinski  
No Report

B. Curriculum Committee: Susan Baccaro  
Will be meeting on Wednesday

C. Superintendent's Evaluation: Paul Omichinski  
Last meeting - reported on interim status, next report in a couple of months.

D. Finance Committee: Phillip Penn  
Met to talk about the bus contract, which was discussed earlier in the evening.

E. CREC: No report

F. Technology: Thomas Fausel  
Met on the 20<sup>th</sup> of March, actively working to put together a three-year plan. Ms. Burke added that five or six staff members will be sharing with members of the Curriculum Committee, at their meeting on Wednesday, how they are integrating technology into their classroom and how they are using new technology to communicate with parents.

G. Ad hoc Central Connecticut Conference Committee: John Vecchitto  
Members of the committee endeavored to address questions that were brought to them. Mr. Vecchitto said they took their time and tried to be very reflective. Their analysis, and ultimate decision, was framed within the "Statement of Educational Goals for Region 10", Curriculum and Instruction and "Guiding Principles".

Topics discussed included, transportation costs, travel time, program and staffing costs, level of competition, Berkshire League, scheduled competitions, facility needs, community impact, and other schools' experiences to name a few.

In conclusion, it was the unanimous consensus of the committee that a league change at this point in time was not convincing.

A vote by the Board will take place at their meeting on Monday, May 8, 2017.

X. Upcoming Meetings:

Public Hearing & District Meeting, Monday, April 17, 2017  
Annual Meeting, Monday, May 1, 2017

XI. Adjourn:

A motion was made by Corey Rewenko and seconded by Bruce Guillemette to adjourn the regular meeting of the Board of Education at 8:01 p.m.; all in favor; none opposed; motion carried unanimously.

Respectfully submitted,

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John Vecchitto, Secretary

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Date

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RSD10 Chair

**REGIONAL SCHOOL DISTRICT #10**  
District Meeting - Public Hearing  
**Lewis S. Mills Auditorium**  
**26 LYON ROAD, BURLINGTON, CT 06013**  
Monday, April 17, 2017  
7:00 p.m.

**UNOFFICIAL MINUTES**

**Board Members Present:**

Phillip Penn -Chairman  
Thomas Fausel - Vice Chairman  
John Vecchitto (via Facetime)  
Paul Omichinski  
Eleanor (Ellie) Parente  
John Goodno  
Brooke Joiner

**Absent:**

Bruce Guillemette  
Susan Baccaro  
Corey Rewenko

**Also Present:**

Alan Beitman, Superintendent  
Susan Laone, Director of Finance and Operations  
Cheri Burke, Director of Student Learning  
Patricia George, Recording Secretary

- I. Call to Order:  
Board Chairman Phillip Penn called to order the Public Hearing/District Meeting at 7:02 p.m.
- II. Mr. Penn led the pledge of allegiance.
- III. Election of Moderator of the Meeting  
The Board Chair called for nominations of a moderator of the meeting. On a motion made by Paul Omichinski and seconded by Thomas Fausel to elect Mr. Reid Matussek as the moderator of the meeting; no other nominations were cast; all in favor; none opposed; motion carried unanimously.

Election of Secretary of the Meeting

Mr. Matussek called for nominations for a secretary of the meeting. On a motion made by Phillip Penn and seconded by Paul Omichinski to nominate Patricia George as the secretary of the meeting; no other nominations were cast; all in favor; none opposed; motion carried unanimously.



- V. Reading of the call of the meeting  
Mr. Matussek called for the secretary to read the call of the meeting.

Ms. George read the call of the meeting and let it be known when and where the legal notices were posted and published.

- VI. Review and discussion of the Estimate of Expenses for 2017/2018  
Mr. Matussek asked that the Board present the Estimate of Expenses. Superintendent Beitman provided a Power Point presentation of the most current Estimate of Expenses and began his talk with an editorial commentary stating that the cornerstone of the Region 10 Estimate of Expenses has always been one of predictability, common sense and careful management of district's resources.

The Estimate of Expenses continues to address the critical themes of careful and measured allocation of new and existing funds; maintaining health and safety for all of its students, staff, and visitors; maintaining Board of Education standards for class size guidelines; enhanced transparency to understanding how funds are allocated and expended; continued year-to-year predictability to manage future needs; continued efficiencies; and the continued collaboration between and among schools, departments, and the towns of Burlington and Harwinton.

The current increase recommended and approved by the Board is \$749,455 or 1.92% over last year's approved referendum budget. Of importance, it was noted that the proposed budget does not account for the need to add supplementary teachers to address the steady increase of kindergarten student enrollments realized to date. If the Board were to consider the addition of one teacher at a cost of roughly \$50,000 or two at \$100,000, the proposed budget with one additional teacher would be \$39,767,721 or an increase of \$795,442 / 2.04% and with two teachers the proposed budget would be \$39,813,708 or an increase of \$841,429 / 2.16% over last year's budget.

Several options for tackling the need were offered including a wait and see approach, which then translates to the district having to freeze the budget coupled with the challenge of locating the money or adding the one or two teachers to the contingency fund and earmarking those funds directly to that need.

Before the budget was compiled, funds removed as a result of reduced class size in the higher grades or reduced need, staff retirements, certified staff reductions, non-certified staff reductions, bond savings as a result of maturing, and fuel oil savings were nearly \$1,000,000 overall.

VII. Public Participation

John Stiefel  
Burlington, CT

Mr. Stiefel expressed his concern regarding district's lack of fiscal responsibility. He said that the budgets should be based on a worst case scenario as opposed to a best case scenario and asked the Board to cut back spending as it was bankrupting the towns.

Theodore Plawecki  
Burlington, CT

Mr. Plawecki and his wife have lived in Burlington for 50 years and the taxes always go up. He asked why can't the school system look for ways to hold off on certain things and keep the budget down as low as they could?

Jerry Mullen  
Burlington Board of Finance

Mr. Mullen wanted to make it publicly clear that the increase to the town of Burlington was higher than the increase to the Region 10 budget primarily because of the demographics. Burlington's share will be over \$800,000 or essentially 1 mil on the tax rate or 3.3%.

Karen Mathewson  
Burlington

Ms. Mathewson questioned student enrollment at the elementary schools, which made her wonder about the increase in Burlington.

Art Dale  
Burlington

Mr. Dale asked why didn't the budget reflect a worst case scenario or is the district asking voters to vote against the budget?

VIII. Adjourn

A motion was made by Paul Omichinski and seconded by John Vecchitto to adjourn the Public Hearing at 7:32 pm; all in favor; none opposed, motion carried unanimously.

Respectfully submitted,

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John Vecchitto, Secretary

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Date

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RSD10 Chair

~Brief Recess~

Regional School District #10  
Special Meeting of the Board of Education  
Lewis S. Mills Auditorium  
26 Lyon Road, Burlington, CT  
Monday, April 17, 2017  
(Immediately following Public Hearing)

UNOFFICIAL MINUTES

**Board Members Present:**

Phillip Penn –Chairman  
Thomas Fausel – Vice Chairman  
John Vecchitto (via Facetime)  
Paul Omichinski  
Eleanor (Ellie) Parente  
John Goodno  
Brooke Joiner

**Absent:**

Bruce Guillemette  
Susan Baccaro  
Corey Rewenko

**Also Present:**

Alan Beitman, Superintendent  
Susan Laone, Director of Finance and Operations  
Cheri Burke, Director of Student Learning  
Patricia George, Recording Secretary

- I. Call to order  
Board Chairman Phillip Penn called the meeting to order at 7:52 p.m.
  
- II. Action
  - A. Approval of the final Estimate of Expenses for the 2017/2018 school year

Discussions ensued regarding the need for one to two additional staff members to satisfy the growing kindergarten enrollment numbers and the best course of action to address the additional cost.

Discussions were also had regarding the waitlist for students wishing to attend Wamogo. The Board Chair had asked the Superintendent to explore the possibility of adding the wait listed students at a substantially

reduced tuition, in this particular budget, that figure would equate to \$20,000 (five students at \$4,000 tuition per year).

Mr. Penn suggested that a committee be established to address the number of students allowed to attend Wamago from Region 10. It was his opinion, that due to the size of the Region 10 School District, three students was very low, but he also felt that the number should not be 12 or 15.

Paul Omichinski made a motion to include in the budget two additional kindergarten staff members, the allocation of \$20,000 for Wamago waitlisted students, minus \$50,000 of the GWI contingency for a total approved budget of \$39,783,708 or a 2.08% increase; seconded by John Vecchitto; five in favor; Brooke Joiner opposed; motion carried.

B. Approve the call of the May 1, 2017 Annual Budget Meeting

A motion was made by Eleanor Parente and seconded by Thomas Fausel to accept/approve the call of the May 1, 2017 Annual Budget Meeting; all in favor; none opposed; motion carried unanimously.

III. Consent Agenda:

A motion was made by Paul Omichinski and seconded by Eleanor Parente to accept/approve the Consent Agenda as presented. Items exhibited were:

- Approval of the Financial Reports dated March 2017;
- The resignation of Emily Doty, Biology/Science Teacher, at the conclusion of the 2016/2017 school year;
- The resignation of Gabrielle McTighe, Spanish Teacher, at the conclusion of the 2016/2017 school year;
- The resignation of Dana Albrycht, Guidance Counselor, at the conclusion of the 2016/2017 school year;
- The resignation of Paula Moscato-Biondino; Speech and Language Pathologist, at the conclusion of the 2016/2017 school year;
- Non-renewals due to budget constraints.

For the record, there were no Leaves of Absence, Retirements, or Appointments.

All in favor; none opposed; motion carried unanimously.

IV. Adjourn

On a motion made by Paul Omichinski and seconded by Eleanor Parente to adjourn the Special Meeting of the Board of Education at 8:40 p.m.; all in favor; none opposed; motion carried unanimously.

Respectfully submitted,

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John Vecchitto, Secretary

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Date

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RSD10 Chair

**REGIONAL SCHOOL DISTRICT #10**  
Annual District Meeting on Budget  
Har-Bur Middle School Learning Center  
26 Lyon Road, Burlington, CT 06013  
**Monday, May 1, 2017**  
7:00 P.M.

UNOFFICIAL MINUTES

**Present:**

Phillip Penn, Chairman  
Eleanor (Ellie) Parente  
Paul Omichinski  
Thomas Fausel, Vice Chairman  
John Vecchitto  
Corey Rewenko  
Susan Baccaro

**Absent:**

Brooke Joiner  
Bruce Guillemette  
John Goodno

**Also Present:**

Alan Beitman, Superintendent  
Patricia George, Recording Secretary

- I. Call to order  
Board Chair, Phillip Penn called to order the Annual District Meeting at 7:00 p.m.
- II. Pledge of Allegiance  
Mr. Penn led the pledge
- III. Election of Moderator for Meeting  
Mr. Penn called for nominations for a moderator of the meeting. On a motion made by Paul Omichinski and seconded by Thomas Fausel to elect Mr. Reid Matussek as the moderator of the meeting; no other nominations were cast; all in favor; none opposed; motion carried unanimously.

Election of Secretary for Meeting

Mr. Matussek called for nominations for secretary of the meeting. On a motion made by Phillip Penn and seconded by Eleanor Parente to elect Patricia George as the secretary of the meeting; no other nominations were cast; all in favor; none opposed; motion carried unanimously.

- IV. Reading of Legal Notice of the Call of Meeting by Secretary  
Ms. George read the call of the meeting and let it be known when and where the legal notices were posted and published.
- V. Public Participation  
There was no public participation.
- VI. Board Discussion  
There was no Board discussion.
- VII. A motion was made by Phillip Penn and seconded by Corey Rewenko to adjourn to referendum to be held on Tuesday, May 2, 2017, from 6:00 a.m. – 8:00 p.m. at the Burlington and Harwinton Town Halls to vote upon the acceptance of the 2017-2018 Regional School District #10 budget in the amount of \$39,783,708 at 7:02 p.m.; all in favor; none opposed; motion carried unanimously.

Respectfully submitted,

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John Vecchitto, Secretary

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Date

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RSD10 Chair



Enclosure #2

REGIONAL SCHOOL DISTRICT #10  
 REVENUE STATEMENT 2016-2017  
 APRIL 2017

ITEM	2016-2017 BUDGET	RECEIVED Y.T.D	%	REMAINING BALANCE
<b>** OPERATING BUDGET**</b>				
BURLINGTON	\$25,275,070	\$21,451,478	84.87%	\$3,823,592
HARWINTON	\$13,143,998	\$11,155,587	84.87%	\$1,988,411
INTEREST	\$4,000	\$20,363	509.08%	(\$16,363)
TUITION	\$82,000	\$86,520	105.51%	(\$4,520)
MISCELLANEOUS		\$4,579		
TRANSPORTATION	\$146,916		0.00%	\$146,916
PRIOR YEAR SURPLUS	\$178,866		0.00%	\$178,866
<b>TOTAL OPERATING REVENUE</b>	<b>\$38,830,850</b>	<b>\$32,718,527</b>	<b>84.26%</b>	<b>\$6,116,902</b>
<b>** BONDING REVENUE**</b>				
BUILDING GRANTS	\$141,421	\$141,421	100.00%	\$0
<b>TOTAL BONDING REVENUE</b>	<b>\$141,421</b>	<b>\$141,421</b>	<b>100.00%</b>	<b>\$0</b>
<b>REGION 10 TOTAL</b>	<b>\$38,972,271</b>	<b>\$32,859,948</b>	<b>84.32%</b>	<b>\$6,112,323</b>

**REGIONAL SCHOOL DISTRICT #10**  
**Payments Due From Towns**  
**Fiscal Year 2016-2017**

WEEK OF	DUE FROM HARWINTON	AMOUNT RECEIVED	DATE	DUE FROM BURLINGTON	AMOUNT RECEIVED	DATE
6/20/2016	\$0			\$0		
6/27/2016	\$0			\$0		
7/11/2016	\$601,111	601,111.20	7/11/2016	\$1,155,898	\$1,155,898	7/11/2016
7/25/2016	\$601,111	601,111.20	7/25/2016	\$1,155,898	\$1,155,898	7/25/2016
8/8/2016	\$601,111	601,111.20	8/8/2016	\$1,155,898	\$1,155,898	8/8/2016
8/22/2016	\$601,111	601,111.20	8/24/2016	\$1,155,898	\$1,155,898	8/22/2016
9/5/2016	\$601,111	601,111.20	9/6/2016	\$1,155,898	\$1,155,898	9/6/2016
9/19/2016	\$601,111	601,111.20	9/19/2016	\$1,155,898	\$1,155,898	9/19/2016
10/3/2016	\$497,103	497,103.20	10/3/2016	\$955,898	\$955,898	10/3/2016
10/17/2016	\$497,103	497,103.20	10/17/2016	\$955,898	\$955,898	10/17/2016
10/31/2016	\$497,103	497,103.20	10/31/2016	\$955,898	\$955,898	10/31/2016
11/14/2016	\$497,103	497,103.20	11/14/2016	\$955,898	\$955,898	11/14/2016
11/28/2016	\$497,103	497,103.20	11/28/2016	\$955,898	\$955,898	11/28/2016
12/12/2016	\$497,103	497,103.20	12/12/2016	\$955,898	\$955,898	12/12/2016
12/26/2016	\$497,103	497,103.20	12/27/2016	\$955,898	\$955,898	12/27/2016
1/9/2017	\$515,578	515,578.20	1/9/2017	\$991,422	\$991,422	1/9/2017
1/23/2017	\$515,578	515,578.20	1/23/2017	\$991,422	\$991,422	1/23/2017
2/6/2017	\$515,578	515,578.20	2/6/2017	\$991,422	\$991,422	2/6/2017
2/20/2017	\$515,578	515,578.20	2/21/2017	\$991,422	\$991,422	2/21/2017
3/6/2017	\$515,578	515,578.20	3/6/2017	\$991,402	\$991,402	3/6/2017
3/20/2017	\$497,103	497,103.20	3/20/2017	\$955,898	\$955,898	3/20/2017
4/3/2017	\$497,103	497,103.20	4/3/2017	\$955,898	\$955,898	4/3/2017
4/17/2017	\$497,103	497,103.20	4/11/2017	\$955,898	\$955,898	4/17/2017
5/1/2017	\$497,103			\$955,898		
5/15/2017	\$497,103			\$955,898		
5/29/2017	\$497,103			\$955,898		
6/5/2017	\$497,103			\$955,898		
	\$13,143,998	11,155,590.20		\$25,275,070	\$21,451,478	

**Regional School District #10  
Expenditure Report by Object April 30, 2017**

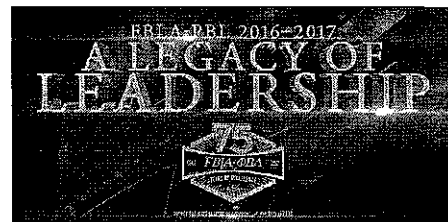
Account	Budget 2016-17	Expended To Date	Encumbered To Date	Total Expend & Enc	% Expended and/or Encumb. To Date	Remaining Balance
111 Certified Personnel	\$ 18,540,180	\$ 13,497,916	\$ 4,742,158	\$ 18,240,074	98.38%	\$ 300,106
112 Non-Cert. Personnel	4,690,087	3,628,217	502,418	4,130,635	88.07%	559,452
120 Temporary Wages	369,667	256,205	-	256,205	69.31%	113,462
<b>Total Personnel:</b>	<b>\$ 23,599,934</b>	<b>\$ 17,382,338</b>	<b>\$ 5,244,576</b>	<b>\$ 22,626,914</b>	<b>95.88%</b>	<b>\$ 973,020</b>
210 Group Disability Insurance	\$ 34,553	\$ 20,711	\$ -	\$ 20,711	59.94%	\$ 13,842
220 Social Security	703,443	528,955	-	528,955	75.20%	174,488
230 Retirement Contributions	265,000	221,891	35,785	257,676	97.24%	7,324
240 Tuition Reimbursement	10,000	9,887	-	9,887	98.87%	113
250 Unemployment Comp.	15,000	13,844	540	14,384	95.89%	616
260 Workers Compensation	235,468	230,867	-	230,867	98.05%	4,601
270 Health/Life Benefits	3,838,769	3,235,060	5,722	3,240,783	84.42%	597,986
<b>Total Benefits:</b>	<b>\$ 5,102,233</b>	<b>\$ 4,261,216</b>	<b>\$ 42,047</b>	<b>\$ 4,303,263</b>	<b>84.34%</b>	<b>\$ 798,970</b>
310 Admin. Services	\$ 65,000	\$ 56,481	\$ 1,719	\$ 58,200	89.54%	\$ 6,800
320 Prof. Education Services	37,950	33,313	1,305	34,618	91.22%	3,332
321 Instructional Improvement	18,275	7,752	1,499	9,251	50.62%	9,024
330 Other Professional Services	549,528	357,739	162,029	519,768	94.58%	29,760
340 Technical Services	6,750	6,750	-	6,750	100.00%	-
<b>Total Purchased Services</b>	<b>\$ 677,503</b>	<b>\$ 462,036</b>	<b>\$ 166,552</b>	<b>\$ 628,588</b>	<b>92.78%</b>	<b>\$ 48,916</b>
410 Utility Services	\$ 578,469	\$ 437,801	\$ 7,019	\$ 444,820	76.90%	\$ 133,649
411 Septic/Water Systems	38,408	31,740	6,994	38,734	100.85%	(326)
412 LGS Sewer Annual Fee	25,234	-	-	-	0.00%	25,234
421 Disposal Services	39,600	32,585	-	32,585	82.29%	7,015
422 Snowplowing Services	68,100	68,095	-	68,095	99.99%	5
424 Grounds Upkeep	45,795	39,818	6,584	46,402	101.33%	(607)
425 Security	22,695	20,738	-	20,738	91.38%	1,957
430 Repairs/Maintenance Ser.	490,417	301,891	74,111	376,002	76.67%	114,415
440 Facility Rentals	20,136	5,583	8,283	13,865	68.86%	6,271
490 Pest Control	2,800	1,594	1,046	2,640	94.29%	160
<b>Total Facilities:</b>	<b>\$ 1,331,654</b>	<b>\$ 939,844</b>	<b>\$ 104,037</b>	<b>\$ 1,043,881</b>	<b>78.39%</b>	<b>\$ 287,773</b>
519 Transport/Reimbursable	\$ 2,323,114	\$ 1,978,973	\$ 162,485	\$ 2,141,457	92.18%	\$ 181,657
520 Insurance	191,650	187,677	-	187,677	97.93%	3,973
530 Communication/Telephone	66,620	57,103	389	57,492	86.30%	9,128
531 Postage	38,135	23,022	1,388	24,409	64.01%	13,726
540 Advertising	2,500	750	-	750	29.99%	1,750
550 Printing & Binding	10,699	8,872	549	9,421	88.06%	1,278
561 Tuition to LEAs	241,020	241,020	-	241,020	100.00%	-

**Regional School District #10  
Expenditure Report by Object April 30, 2017**

Account	Budget 2016-17	Expended To Date	Encumbered To Date	Total Expend & Enc	% Expended and/or Encumb. To Date	Remaining Balance
563 Tuition to Private Sources	1,094,159	629,070	634,804	1,263,875	115.51%	(169,716)
580 Prof Develop/Reimb Travel	83,975	46,974	5,615	52,589	62.62%	31,386
590 Misc. Purchased Services	190,880	92,550	54,548	147,098	77.06%	43,782
591 Student Activities	19,886	10,395	2,806	13,201	66.38%	6,685
<b>Total Transport. &amp; Other</b>	<b>\$ 4,262,638</b>	<b>\$ 3,276,405</b>	<b>\$ 862,583</b>	<b>\$ 4,138,988</b>	<b>97.10%</b>	<b>\$ 123,650</b>
610 Supplies	\$ 546,738	\$ 385,543	\$ 37,758	\$ 423,301	77.42%	\$ 123,437
611 Library/Audio Supplies	165,477	152,363	1,159	153,522	92.78%	11,955
621 Natural Gas	39,781	24,658	-	24,658	61.99%	15,122
623 Propane	12,719	12,719	-	12,719	100.00%	-
624 Fuel Oil	231,931	217,796	-	217,796	93.91%	14,135
626 Gasoline	6,000	3,028	-	3,028	50.46%	2,972
640 Textbooks	92,147	69,593	4,669	74,262	80.59%	17,885
641 Library Books	24,450	20,242	2,171	22,413	91.67%	2,037
642 Periodicals	12,428	8,472	771	9,243	74.37%	3,186
<b>Total Supplies:</b>	<b>\$ 1,131,671</b>	<b>\$ 894,414</b>	<b>\$ 46,527</b>	<b>\$ 940,942</b>	<b>83.15%</b>	<b>\$ 190,730</b>
741 Replace Inst. Equipment	\$ 8,390	\$ 5,478	\$ -	\$ 5,478	0.00%	\$ 2,912
742 Replace Non-Inst. Equip.	298,502	216,214	22,288	238,502	79.90%	60,000
743 New Inst. Equipment	40,000	(44,523)	-	(44,523)	0.00%	84,523
744 New Non-Inst. Equipment	-	-	-	-	-	-
<b>Total Equipment:</b>	<b>\$ 346,892</b>	<b>\$ 177,169</b>	<b>\$ 22,288</b>	<b>\$ 199,457</b>	<b>57.50%</b>	<b>\$ 147,435</b>
810 Dues & Fees	\$ 37,190	\$ 27,186	\$ 781	\$ 27,967	75.20%	\$ 9,223
830 Interest Bond Expense	555,588	555,588	-	555,588	100.00%	0
831 Principal Bond Expense	1,546,465	1,543,422	-	1,543,422	99.80%	3,043
835 Capital Improvements	219,963	208,528	6,490	215,018	97.75%	4,945
840 Emergency/Contingency	160,548	-	-	-	0.00%	160,548
<b>Total Bond &amp; Misc.</b>	<b>\$ 2,519,754</b>	<b>\$ 2,334,724</b>	<b>\$ 7,270</b>	<b>\$ 2,341,994</b>	<b>92.95%</b>	<b>\$ 177,759</b>
<b>GRAND TOTALS:</b>	<b>\$ 38,972,279</b>	<b>\$ 29,728,146</b>	<b>\$ 6,495,881</b>	<b>\$ 36,224,027</b>	<b>92.95%</b>	<b>\$ 2,748,252</b>



**FBLA National Conference 2017**  
**Anaheim, California**  
<http://www.fbla-pbl.org/conferences1/nlc/>

**Dates:**

Flying out Wednesday June 28<sup>th</sup> and returning Monday July 3<sup>rd</sup> (five nights)

**\*\*\*Need to know By Thursday April 20th if your child is competing and if any family members are attending with them along with registration fee.**

**\*\*opening session is Thursday June 29<sup>th</sup>\*\***

**Registration:**

Students \$115 (FBLA pay \$60 and students pay \$55)

Guest \$50 (each guest, pays for closing and opening ceremonies)

**Hotel:**

Connecticut was assigned to: DoubleTree Suites by Hilton Anaheim Resort–Convention Center

Deadline to register for hotel is **May 1<sup>st</sup> (I register all students and guest going)**

**Location:**

2085 S Harbor Blvd, Anaheim, CA 92802

**Price:**

**Single/Double \$190.00 per night**

17% sales and occupancy tax (\$222.30)

Fees (\$2.93)

**Total from Wednesday June 28<sup>th</sup> to Monday July 3<sup>rd</sup> (five nights): \$1126.15**

**Triple/Quad \$200.00 per night**

17% sales and occupancy tax (\$234.00)

Fees (\$2.93)

**Total from Wednesday June 28<sup>th</sup> to Monday July 3<sup>rd</sup> (five nights): \$1184.65**

**Fight from Bradley to Los Angeles (LAX) Airport: (as of Tuesday April 18, 2017):**

- Leaving on Wednesday June 28<sup>th</sup> from Bradley at 6:55am nonstop to LAX. Land at 10:12am.
- Returning on Monday July 3<sup>rd</sup> leaving LAX at 1:47pm one layover in Chicago (land at 7:58pm and leave Chicago at 9:17pm). Land at 12:30am at Bradley.

**Price:**

- **Kayak \$436.00**
- **Orbitz/Expedia \$440.00**
- **Travelocity \$439.71**

## **Airport Shuttle: SuperShuttle Share-Ride Van**

Round Trip = \$15 each person.

SuperShuttle operates airport shuttle to the conference hotels from the airport. To receive a discount, you must pre-book online with the discount code **FM6CU** or call 800.258.3826.

**Reimbursement: School will reimburse up to \$300 per student.**

### **Other expenses:**

- **Food** (breakfast, lunch, dinner). I like to have one dinner out together at a nicer restaurant (usually at a restaurant like The Hard Rock Cafe).
  - Students have asked to go to In-N-Out Burger (price is like McDonalds)
  
- **Attraction** (usually can fit three in during the conference)
  - **Disneyland Park** One day pass maximum price \$110.00 per person (will be going on June 28<sup>th</sup> after dropping off luggage at hotel)
  - **LA Tour**-8 hour tour for \$65 per person (see Boucher at end of packet) will be going on Sunday July 2<sup>nd</sup>.
  - **Tentative beach day** (Huntington Beach) - pay for taxi to and from beach.
  
- **Van rental/tips**- about \$26-\$35 each person each trip (as of now two rentals)
  
- **Souvenirs**

### **Required:**

**Each student attend four (4) conferences (no less than an hour) during the course of the 4 days**

## Proposal for Trip to France for Board of Education

**Proposed Trip Dates: April 11, 2018- April 21, 2018**

**# of School Days Missed: 2**

**Company Used: Terre Des Langues (France-based) and Friends of American Cultural Exchanges (USA Based).** Dr. Tenney has worked with this company for the past two years by organizing host families for French exchange students.

**Estimated Cost - \$3000.** (Primary fundraising will be by selling Stop and Shop cards. Students can make 5% on every Stop and Shop card they sell).

**Estimated Number of Students: 15-20 with at least 2 chaperones**

**Accommodations: Homestay in Normandy (our pen pal school) and Youth Hostel la FIAP Jean Monet, 30 Rue Cabanis, 75014 in Paris**

**Includes medical insurance for all students and chaperones (see attached). Parents can buy separate cancellation insurance.**

### Sample Itinerary

<b>Wednesday April 11, 2018</b>	Flight – red eye
<b>Thursday April 12</b>	Arrive at Paris airport and take a bus to our pen pal school where students will be hosted by families at College Raymond Queneau.
<b>Friday April 13</b>	Students spend another day at school.
<b>Saturday April 14</b>	Take a bus to Bayeux and do a D-Day Tour with French School.
<b>Sunday April 15</b>	Families bring American students to school and we say goodbye and take a bus back to Paris.
<b>Monday April 16- April 20</b>	<p>Customized Vivons a Paris Program – Students take classes in the morning to prepare them for daily excursions and then teacher accompanies group around Paris.</p> <p><b>Day 1 : (Hop on &amp; Off Bus – red line)</b>            9:00-10:30 - class            10:30- evening: La Tour Eiffel, Musée D'Orsay, Arc de Triomphe (evening)            Metro back to hotel</p> <p><b>Day 2 : Hop on Bus – red line – L'Ile de la cité, Notre Dame, Le Marais</b>            9:00-10:30 - class            11:30 – Tour at Notre Dame (big bus) - L'Ile de la cité, Notre Dame, Le Marais            Evening - blue line – Sacre Coeur/Monmartre (evening/dinner)            Metro back to hotel</p>

	<p><b>Day 3: A Day in Versailles (no am class) – take metro/RER?</b></p> <p><b>Day 4 : Travel by metro</b>  9:00-10:30 – class  10:30-6:00: Le Musée du Louvre, Jardin du Luxembourg  Evening: Latin Quarter (dinner)</p> <p><b>Day 5 : Travel by metro</b>  9:00-10:30 – class  10:30-evening: Tuileries, L'Orangerie, Catacombes.</p>
<p><b>Saturday, April 21 – Fly home</b></p>	<p>Travel by RER to airport</p>





Tours, Monday, 27 March 2017

To whom it may concern

Dear Madam, dear Sir,

I, undersigned Pascal Le Vigoureux, President of Terre des Langues, certify that in the context of the « Living and Learning » experience which we are offering to American and French students, the schools accepting to integrate our students do not bear any legal responsibility in any area.

I certify as well that our students are prepared with extreme care and fully insured in the field of Liability and medical insurance:

1)-Through the medical, accident and liability contract which we subscribe for each of them with AVI international (the Terre des Langues contract number is FR32/670.030)

2)-Through our company's professional liability insurance, which is contracted with GENERALI, 7 Bd Haussmann - Paris, under the following reference: AM 885803. This contract (enclosed) stipulates that anyone acting in the field of our programs is covered for liability.

Terre des Langues is an International member of the CSIET in the United States.

The purpose of the program offered is to allow students from both our countries to not only discover each other's cultures through a family experience, but to help them understand better the school system in the country they visit. In this purpose, each student is equipped with a pedagogical tool in the form of a diary that must be worked upon during the experience. For French students going to the United States, this diary is called "Living and learning in the United States".

Please receive my kindest regards,

Pascal Le Vigoureux  
President

A handwritten signature in black ink, appearing to be "P. Le Vigoureux", is written below the typed name.

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- Bureau ouvert de 9H à 17H30 du lundi au vendredi

- Membre de l'Office national de garantie des séjours et stages linguistiques -

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- RCP : Generali Paris - Garantie financière APS Paris